

## **House District Leader Position**

House District Leaders (HDLs) are responsible for helping to achieve the strategic goals and objectives of the Democratic Party of Washington County in their House Districts.

### **House District Leaders Responsibilities include:**

1. Increasing the number of registered Democrats in their district;
2. Recruiting Precinct Committee Persons (PCPs) in their district;
3. Supporting the elected Democrats in their district
4. Increasing the number of volunteers in their district who participate in the activities of the Democratic Party of Washington County;
5. Participating as a member of the House District Leader Committee and regularly attending the HDL Committee meetings.
6. Attending training for HDLs, including: How to Be an HDL, Vote Builder, My Campaign training, and Train-the-Trainer.
7. Providing initial orientation and training to new PCPs in their House District.
8. Creating an annual plan for their House District, described below:

### **Annual Plan**

House District Leaders shall draft an annual plan (training provided) describing their intended strategies for their House District and submit it to the Chair for approval within 30 days of attending HDL Training. House District Leaders who share a House District will present a coordinated, single draft plan for their House District.

These plans shall include:

- ❖ Numeric targets for increasing registered Democrats, PCPs and volunteers in the House District
- ❖ Activities proposed to meet these goals.
- ❖ A schedule with date(s) for review of progress

Non-election year plans should include:

- ❖ Increasing participation in community meetings scheduled by elected officials
- ❖ Keeping PCPs up-to-date on matters of interest, i.e. legislative updates and local community affairs.

Election year plans should include:

- ❖ Increasing community awareness of candidates in contested primary races
- ❖ Coordinating PCP canvassing and campaign activities in your district with candidates and endorsed issues

In summation, House District Leader Plans should include relationship and party building during non-election years, and coordination and guidance during election years.